

Non-Disclosure Agreement for Transcription Services

I hereby agree that any audio recorded information I obtain as a transcriber during [Enter Researcher and project name] will be kept confidential on a permanent basis.

I am not to inform anyone else about any of the content of the interviews and focus group discussion. I also refrain from making any copies of the recordings of the interviews and focus group discussion. The recorded interviews and focus group discussions will be kept safe on a password-protected computer.

Moreover, the recorded material will be deleted immediately upon the completion of the transcription. None of the content will be forwarded to any third party under any circumstances.

Date

Signatory

[Enter date]
